



AUDIT REPORT
ON
THE ACCOUNTS OF
UNION ADMINISTRATIONS
RAHIM YAR KHAN
AUDIT YEAR 2013-14

AUDITOR GENERAL OF PAKISTAN

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ABBREVIATIONS AND ACRONYMS

CCB	Citizen Community Board
DGA	Director General Audit
DAC	Departmental Accounts Committee
LG&CD	Local Government & Community Development
MFDAC	Memorandum for Departmental Accounts Committee
NAM	New Accounting Model
PAO	Principal Accounting Officer
PLGO	Punjab Local Government Ordinance
RDA	Regional Directorate of Audit
TMA	Tehsil Municipal Administration
UA	Union Administration
UC	Union Council

Preface

Articles 169 and 170 (2) of the Constitution of the Islamic Republic of Pakistan, 1973, and section 115 of the Punjab Local Government Ordinance, 2001 require the Auditor General of Pakistan to conduct audit of receipts and expenditure of the Local Fund and Public Accounts of Union Administrations of the Districts.

The Report is based on audit of the accounts of ten Union Administrations of District Rahim Yar Khan for the financial year 2012-13. The Director General Audit, District Governments, Punjab (South), Multan, conducted audit during 2013-14 on test check basis with a view to reporting significant findings to relevant stakeholders. The main body of Audit Report includes only the systemic issues and audit findings carrying value of Rs.1 million or more. Relatively less significant issues are listed in the Annex-I of the Audit Report. The audit observations listed in the Annex-I shall be pursued with the Principal Accounting Officer at the DAC level and in all cases where the PAO does not initiate appropriate action, the audit observations will be brought to the notice of the Public Accounts Committee through the next year's Audit Report.

Audit findings indicate the need for adherence to the regularity framework besides instituting and strengthening internal controls to avoid recurrence of similar violations and irregularities.

The observations included in this Report have been finalized in the light of written responses of the management concerned and DAC directives.

The Audit Report is submitted to the Governor of the Punjab in pursuance of Article 171 of the Constitution of the Islamic Republic of Pakistan, 1973 read with Section 115 of the Punjab Local Government Ordinance 2001, for causing it to be laid before the provincial PAC.

Islamabad

Dated:

(Muhammad Akhtar Buland Rana)

Auditor General of Pakistan

EXECUTIVE SUMMARY

The Directorate General of Audit, District Governments, Punjab (South), Multan, a Field Audit Office of the Auditor General of Pakistan, is responsible to carry out the audit of all District Governments in Punjab (South) including Tehsil Town Municipal Administrations and Union Administrations. Its Regional Directorate of Audit Bahawalpur has audit jurisdiction of District Governments, TMAs and UAs of three Districts i.e. Bahawalpur, Bahawalnagar and Rahim Yar Khan.

The Regional Directorate has a human resource of 26 officers and staff, constituting 247 man days and the budget of about Rs3.250 million per financial year. It has the mandate to conduct financial attest audit, audit of sanctions, audit of compliance with authority and audit of receipts as well as the performance audit of entities, projects and programs. Accordingly, RDA Bahawalpur carried out audit of the accounts of ten UAs of District Rahim Yar Khan for the financial year 2012-13 and the findings included in the Audit Report.

Union Administrations (UAs) in District Rahim Yar Khan conduct their operations under the Punjab Local Government Ordinance 2001. UAs of District Rahim Yar Khan comprise Union Nazim / Administrator and not more than three secretaries namely Secretary (Union Committees), Secretary (Municipal Services) and Secretary (Community Development). Administrator; designates one secretary as Principal Accounting Officer (PAO). Financial provisions of the Ordinance require every Local Government to establish Public Account. Additional Secretary (Local Government and Community Development Department) in pursuance of sub-section 179-A of the PLGO 2001 appointed Tehsil Officer (Regulations) as Administrator of Union Councils falling in the respective Tehsil Municipal Administration vide notification No. SOR (LG) 39-6 / 2008 dated Lahore February 24th 2010. According to this notification “The Administrators shall perform the functions and exercise the powers of the Union Nazim, Naib Union Nazim and Union Councils under the Ordinance and or any other law for the time being in force’.

The total development budget of ten UAs in District Rahim Yar Khan for the financial year 2012-13, was Rs25.644 million and expenditure incurred was Rs22.083 million showing savings of Rs3.561 million in the year. The total non-development budget for financial year 2012-2013 was Rs59.081 million and expenditure incurred was Rs54.553 million, showing savings of Rs4.528 million. The reasons for savings in development and non-development Budgets are required to be provided by the PAO concerned.

Audit of UAs of District Rahim Yar Khan was carried out with a view to ascertaining whether the expenditure was incurred with proper authorization, in conformity with laws / rules / regulations, economical procurement of assets and hiring of services etc.

Audit of receipts/revenues was also conducted to verify whether the assessment, collection, reconciliation and allocation of revenues were made in accordance with laws and rules and that there was no leakage of revenue.

a. Scope of Audit (Audit of Expenditure and Receipts)

The total budget of 10 Union Administrations was Rs84.725 million out of which Rs48.849 million pertained to salary and Rs10.231 million to non-salary. The development budget was Rs25.644 million. Audit of development expenditure of Rs12.885 million out of total expenditure of Rs22.083 million was carried out, and audit of non-development expenditure Rs35.857 million out of total expenditure of Rs54.553 million for the financial year 2012-13 was conducted which is 58.35% & 65.73% of development and non-development expenditures respectively. Total overall expenditure of UAs of District Rahim Yar Khan for the financial year 2012-13 was Rs76.635 million, out of which overall expenditure of Rs48.742 million was audited which is 63.60% of total expenditure. Sample size selected for audit ranged from 31% to 78% of total expenditure.

Total receipts of the Union Administrations, District Rahim Yar Khan, for the financial year 2012-13, were Rs12.710 million. RDA Bahawalpur audited receipts of Rs7.456 million which was 58.66% of total receipts.

b. Recoveries at the Instance of Audit

Recovery of Rs2.113 million was pointed out and the entire amount was not in the notice of the executive before audit. No recovery was effected till the time of compilation of report.

c. Audit Methodology

Audit was conducted after understanding the business processes of UAs with respect to its functions, control structure, prioritization of risk areas by determining their significance and identification of key controls. This helped auditors in understanding the systems, procedures, environment, and the audited entity before starting field audit activity. Audit used desk audit techniques for

analysis of compiled data and review of permanent files / record. Desk Audit greatly facilitated identification of high risk areas for substantive testing in the field.

d. Audit Impact

Significant issues like non-production of record, outstanding recoveries, financial irregularities and non-compliance of rules were provided by Audit. PAOs agreed in DAC meetings, to effect recoveries.

In some cases, PAOs agreed to hold enquiries to rule out reasons for non-production of record to Audit / deviation from financial discipline, overpayments etc. and fix responsibilities accordingly.

e. Key audit findings of the report;

- i. Non Production of record of Rs15.629 million was noted in one case¹
- ii. Irregularities of Rs10.973 million were noted in one case²
- iii. Performance issues involving an amount of Rs2.113 million were noted in two cases³.

Audit paras for the audit year 2013-14 involving procedural violations including internal control weaknesses and irregularities not considered worth reporting to the PAC were included in MFDAC (Annex- A).

f. Recommendations

- i. The UAs need to take steps for compliance of DAC directives.
- ii. The UAs need to make efforts for expediting the realization of various Government receipts.
- iii. Provision of record during audit needs to be ensured
- iv. The UAs need to improve their performance
- v. The irregularities pointed out should not be repeated

¹ Para: 1.2.1.1

² Para: 1.2.2.1

³ Para: 1.2.3.1 to 1.2.3.2

SUMMARY, TABLES & CHARTS

Table 1: Audit Work Statistics

(Rupees in Million)

Sr. No	Description	No.	Budget / Expenditure
1	Total Entities (PAOs) in Audit jurisdiction	122	1073.35
2	Total Entities (PAOs) Audited	10	84.725*
3	Audit & Inspection Reports	10	76.635*
4	Special Audit Reports	-	-
5	Performance Audit Reports	-	-
6	Other Reports (relating to UAs)	-	-

*The budget and the expenditure pertains to the period 2008-13

Table 2: Audit Observations Classified by Categories

(Rupees in Million)

Sr. No.	Description	Amount Placed Under Audit Observation
1	Unsound asset management	-
2	Weak financial management	-
3	Weak Internal controls relating to financial management	-
4	Others	28.715
Total		28.715

Table 3: Outcome Statistics

(Rupees in Million)

Sr. No.	Description	Physical Assets	Civil Works	Receipts	Others	Total Current Year	Total Last Year
1	Outlays Audited	18.210	7.285	7.456	51.774	84.725	63.687
2	Amount Placed under Audit Observation/ Irregularities Pointed Out.	15.629	-	-	13.086	28.715	19.829
3	Recoveries Pointed Out at the instance of Audit.	-	-	-	2.113	2.113	1.515
4	Recoveries Accepted/ Established at the instance of Audit.	-	-	-	2.113	2.113	1.515
5	Recoveries Realized at the instance of Audit.	-	-	-	-	-	0.013

Table 4: Irregularities Pointed Out

(Rupees in Million)

Sr. No.	Description	Amount Placed under Audit Observation
1	Violation of Rules and regulations and violation of principle of propriety and probity in public operations.	10.973
2	Reported cases of fraud, embezzlement, thefts and misuse of public resources.	-
3	Accounting Errors (accounting policy departure from NAM ¹ misclassification, over or understatement of account balances) that are significant but are not material enough to result in the qualification of audit opinions on the financial statements.	-
4	Quantification of weaknesses of internal control system.	-
5	Recoveries and overpayments, representing cases of established overpayment or misappropriations of public monies.	2.113
6	Non-production of record.	15.629
7	Others, including cases of accidents, negligence etc.	-
Total		28.715

Table 5: Cost-benefit Analysis

(Rupees in Million)

Sr. No.	Description	Amount
1	Outlays Audited (Items 1 of Table 3)	84.725
2	Expenditure on Audit	0.125
3	Recoveries realized at the instance of Audit	-
4	Cost-Benefit Ratio	-

¹ The Accounting Policies and Procedures prescribed by the Auditor General of Pakistan which are IPSAS (Cash) compliant.

CHAPTER-1

1.1 Union Administrations District Rahim Yar Khan

1.1.1 Introduction

According to 1998 population census, the population of District Rahim Yar Khan is 3.141 million. Union Administrations consist of Union Nazim / Administrator and three (03) Secretaries. Each Union Administration has one (01) Drawing & Disbursing Officer.

There are 122 UAs in District Rahim Yar Khan out of which UAs number 91, 92, 94, 95, 96, 61, 62, 63, 64 and 65 were audited on sample basis during 2013-14.

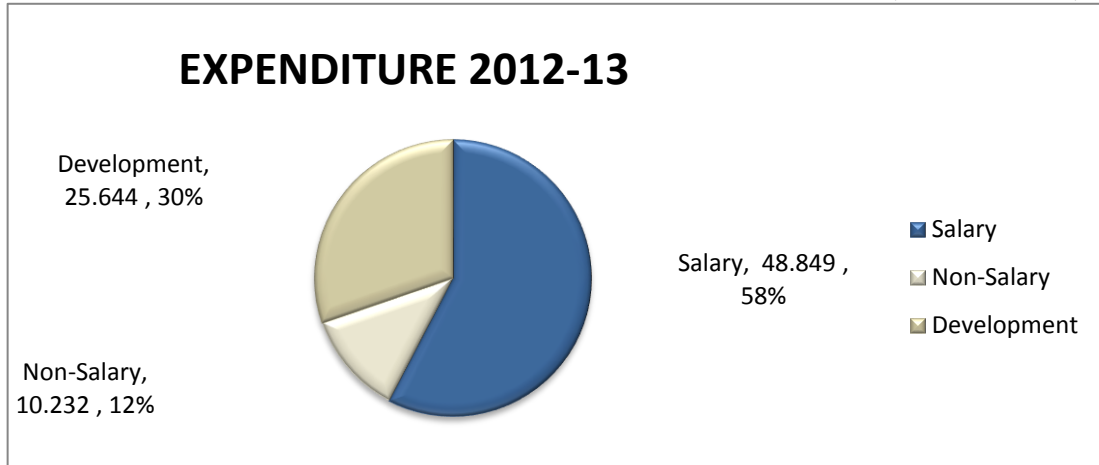
1.1.2 Comments on Budget and Accounts (Variance Analysis) For the Financial Year 2012-13

The detail of budget and expenditure of UAs selected for audit is given at in Annex - B.

(Amount in Rupees)

Nature of Expenditure / Receipt	Original Grant	Supplementary Grant	Revised / Final Grant	Actual Expenditure / Receipt	+/-
Salary	48,848,934	-	48,848,934	45,883,398	-2,965,536
Non-Salary	10,231,739	-	10,231,739	8,669,423	-1,562,316
Sub Total	59,080,673	-	59,080,673	54,552,821	-4,527,852
Development	25,643,966	-	25,643,966	22,082,627	-3,561,339
Grand Total	84,724,639	-	84,724,639	76,635,448	-8,089,191
Revenue Receipt	13,372,000			12,710,000	

(Rs In million)



As per the budget books the expenditure relating to UAs in District Rahim Yar Khan was Rs76.635 million against original budget of Rs84.725 million. There was a saving of Rs8.089 million for which the reasons should be explained by the PAO, Union Nazims and management of UAs.

1.1.3 Brief Comments on Status of Compliance with PAC Directives

S. No.	Audit Report Year	No. of Paras	Status of PAC Meeting
1	2009-10	22	Nil
2	2010-11	7	Nil
3	2011-12	6	Nil
Total		36	Nil

As indicated in the above table, no PAC meeting was convened to discuss the audit reports of UAs.

1.2 AUDIT PARAS

1.2.1 Non Production of Record

1.2.1.1 Non-Production / Non Maintenance of Record – Rs15.629 Million

According to Section 115 (6) of the PLGO 2001, the officials shall afford all facilities and provide record for audit inspection and comply with requests for information in as complete a form as possible and with all reasonable expedition. Further, Rule 4(3) (xi) & (xii) of PDG & TMA (Budget) Rules, 2003 stipulates that the head of office is responsible for ensuring that the auditors are afforded all reasonable facilities in the discharge of their functions and furnished with full possible information for which they may ask and no such information or any books or other documents to which the Auditor General of Pakistan has a statutory right of access is withheld.

The Secretaries of different Union Administrations did not produce/maintain the record of expenditure incurred under different objects / codes of classification amounting to Rs15.629 million during 2008-13, in violation of above rules. The detail is given at Annex – C.

The above irregularity occurred due to weak financial control and poor financial management.

Legitimacy of expenditure / revenue could not be ensured due to non-production/non maintenance of record.

The matter was reported to the Secretaries and Administrators of Union Councils during April, 2014. The Secretary UC No. 61 replied that the record keeper had died, the said record will be arranged and the same will be produced in near future. The Secretary UC No. 62 replied that audit instructions will be followed in letter and spirit. The Secretaries UC No. 63, 64, 91, 92, 94, 95 and 96 replied that all the record was available in the office and same can be verified at any time. The Secretary UC No. 65 replied that all the record was available in the office except vouched accounts which were burnt by some un-known persons and FIR was lodged in Police Station, but no documentary evidences were produced in support of replies.

The DAC in its meeting held during April, 2014 directed for strict compliance of audit paras within fifteen days.

No record was produced till the finalization of this Report.

Audit recommends to get the record verified from audit besides initiating disciplinary action against the person(s), at fault under intimation to audit.

[AIR Para: 11, 9, 7, 7, 10, 11, 12, 12, 13, 15, 6, 10, 17, 18, 11, 3, 6 & 13]

1.2.2 Irregularity / Non Compliance

1.2.2.1 Unauthorized Block Allocation of Funds for Development Activities – Rs10.973 Million

As per Rule 58 of the Punjab Union Administration (Budget) Rules, 2003, “No lump sum provision shall be made in the budget the detail of which cannot be explained”.

Secretaries of Union Administrations Nos.91 & 92 Khan Pur made lump sum provision of development budget of Rs10.973 million for development activities without indicating detail of schemes, their cost and geographical location, in violation of the above rule. The detail is given below

(Amount in Rupees)

Sr. No.	Period	UC No. 91	UC No. 92	Total Amount
1	2008-09	1,425,000	0	1,425,000
2	2009-10	1,333,000	0	1,333,000
3	2010-11	1,080,393	814,451	1,894,844
4	2011-12	1,200,000	1,700,000	2,900,000
5	2012-13	1,920,000	1,500,000	3,420,000
Total		6,958,393	4,014,451	10,972,844

The above irregularity occurred due to weak financial management.

Unauthorized block allocation resulted in violation of government instructions and financial indiscipline which may lead to embezzlement or fraud.

The matter was reported to the Secretaries and Administrators of Union Councils during April, 2014. Both the Secretaries replied that the block allocation was made due to non availability of local representatives in UC. The reply of the department was not accepted as there is no provision in the rule for lump sum allocation of development funds.

The DAC in its meeting held during April, 2014 directed to get the irregularity condoned from competent authority within 15 days.

No progress was intimated till the finalization of this Report.

Audit recommends that the irregularity be got condoned from the competent authority, besides fixing responsibility on the person(s) at fault, under intimation to Audit.

[AIR Paras: 1 & 1]

1.2.3 Performance

1.2.3.1 Loss due to Bogus Distribution of Store Items – Rs1.064 Million

According to Rule 2.33 of PFR Vol-I, every government servant should realize fully and clearly that he will be held personally responsible for any loss sustained by government though fraud or negligence on his part, and that he will also be held personally responsible for any loss arising from fraud or negligence on the part of any other government servant to the extent to which it may be shown that he contributed to the loss by his own action or negligence.

The Secretaries of the Union Administrations No 61 & 62 Rahim Yar Khan incurred an expenditure of Rs1.064 million during 2008-13, on different development activities i.e purchase and distribution of RCC pipes, RCC benches and hand pumps. Purchase and consumption of these items was held bogus due to following reasons. The detail is given at Annex– D.

1. Acknowledgement / thumb impressions of recipients of pipes, benches and hand pumps were missing in the stock register.
2. The Nazim certified that “he personally distributed the items and got items fixed under his supervision”. The certificate appeared to be bogus as the certificate of Nazim was dateless and signatures / thumb impressions of recipients were missing. Furthermore, signatures of secretaries / members of project committee or any other responsible person were not available in the stock register.
3. Distribution plan was neither approved by the Council nor produced to audit. Furthermore, date of distribution was not recorded in the stock register.

The irregularity occurred due to negligence of department.

The loss occurred due to malafide intention of the Secretaries, which resulted into loss of Rs1.064 million.

The matter was reported to the Secretaries and Administrators of Union Councils during April, 2014. The Secretary UC No. 61 replied that the said record was under the custody of the then Secretary UC who had died, so no record was available for verification. The Secretary UC No. 62 replied that all record was completed and was available for audit scrutiny, but no documentary evidences were produced to audit for verification.

The DAC in its meeting held during April, 2014 directed the Administrator UC No. 61 to investigate the matter and submit report within fifteen days. The DAC also directed UC No. 62 for strict compliance of audit observation within fifteen days.

No progress was intimated till finalization of this Report.

Audit recommends that amount of loss be recovered and deposited into relevant head of account besides taking necessary action against the person(s) at fault, under intimation to Audit.

[AIR Parsa: 1&1]

1.2.3.2 Loss due to Non-Levying of Licensing Fees – Rs1.049 Million

According to Govt. of the Punjab, Local Governments (Fees for Licensing & Permits) Rules 2002, the union administration shall levy fees for licensing of the following professions and vocations:

- a) Butchers and vendors of poultry, game or fish;
- b) Persons keeping milk cattle or milk goats for profit;
- c) Persons keeping any animal for profit other than milk cattle and milk goats;
- d) Dairymen, butter men and vendors of ghee;
- e) Vendors of fruits or vegetables;
- f) Washmen;
- g) Vendors of wheat, rice and other grains or flour;
- h) Makers and keepers of sweets and
- i) Barbers and keepers of shaving saloons.

The Secretaries of the Union Administrations did not levy license and permit fee for the professions and vocations as listed above which resulted into loss of revenue to the government. Detail is given at Annex – E.

Audit is of the view that non levying of license fee was due to weak financial management of the Secretaries.

Non levying of license fee resulted in substantial loss of revenue to the Government.

The matter was reported to the Secretaries and Administrators of Union Councils during April, 2014. The Secretary UC No. 61 replied that UC No. 61 was situated in rural area and there was no commercial market so no tax was imposed or collected. The Secretary UC No. 62 replied that a survey was being conducted to impose taxes. The Secretary UC No. 65 replied that the license and permit fee was not collected as the Union Council did not allow the said taxes. As far as Nikah and Renewal Fee were concerned the directions had been conveyed to the concerned Secretaries. The Secretaries UC No. 92, 94, 95 and 96 replied that due to non provision of any service to the professionals no schedule of taxes was approved so there was no loss to union administration. The reply of the management was not accepted as it was the legal provision to impose such taxes.

The DAC in its meeting held during April, 2014, directed for strict compliance of audit observation within 15 days.

No progress was intimated till finalization of this Report.

Audit recommends early finalization of the inquiry besides fixing responsibility on the person(s) at fault, under intimation to Audit.

[AIR Paras: 10, 8, 3, 7, 16, 2, 22, 1 & 1]

ANNEX

List of Non Significant Paras

Formation Name	Para No	Description	Amount
		NIL	

List of MFDAC Paras

(Rupees in Million)

UA No.	Sr. No.	Para No.	Description	Amount
UA No. 61	1.	2	Irregular Expenditure on Development Projects	0.318
	2.	3	Non Action for Unauthorized Absence from Duty, Stealing of Official Record and Misbehavior with Seniors and General Public	-
	3.	4	Less Booking of Expenditure	3.354
	4.	5	Difference in Reported Figures of Receipts	0.177
	5.	6	Differences in Reported Figures of Bank Balance	0.068
	6.	7	Unjustified Expenditure through Fictitious Invoices –	0.048
	7.	8	Loss to Govt. Treasury Due to Non-Deduction of Income Tax and General Sales Tax	0.011
	8.	9	Non Deposit of G.P Fund, Welfare Fund and Benevolent Fund into Treasury-	0.028
UA No. 62	9.	2	Irregular Expenditure on Development Projects.	0.746
	10.	3	Unauthorized Recruitment Resulting into Unauthorized Expenditure.	0.099
	11.	4	Less Booking of Expenditure	0.055
	12.	5	Difference in Reported Figures of Receipts.	0.847
	13.	6	Loss to Govt. Treasury Due to Non-Deduction of Income Tax and General Sales Tax	0.026
	14.	7	Non Deposit of G.P Fund, Welfare Fund and Benevolent Fund into Treasury.	0.029
UA No. 63	15.	1	Loss due to Excess Consumption of Bricks	0.130
	16.	2	Unjustified retention of three Bank Accounts with balance.	4.776
	17.	3	Non utilization of CCB Funds	3.192
	18.	4	Doubtful Consumption of CCB Funds.	3.192
	19.	5	Expenditure during BAN period.	1.021
	20.	6	Misappropriation in Security forms .	0.123
	21.	8	Less receipts from Scheduled rates	0.357
	22.	9	Unjustified receipts of Nikkah Nama/pert fee .	0.179
	23.	10	Un-authorized expenditure without Measurement Book	-
	24.	11	Loss to Govt. Treasury Due to Non-Deduction of Income Tax and General Sales Tax	0.235
	25.	12	Irregular Expenditure on Sports.	0.167

UA No.	Sr. No.	Para No.	Description	Amount
UA No. 64	26.	1	Loss due to Excess Consumption of Bricks.	0.154
	27.	2	Loss to Govt. Treasury Due to Non-Deduction of Income Tax and General Sales Tax	0.168
	28.	3	Non utilization of CCB Funds	0.796
	29.	4	Doubtful Consumption of CCB Funds.	0.054
	30.	5	Expenditure during BAN period .	0.763
	31.	6	Unjustified consumption of Security forms.	0.123
	32.	8	Less receipts from Scheduled rates	0.357
	33.	9	Unjustified receipts of Nikkah Nama/pert fee.	0.169
	34.	10	Un-authorized expenditure without Measurement Book	-
UA No. 65	35.	1	Payment of Rent of Building without observing Codal formalities	0.045
	36.	2	Short allocation of funds for CCBs	0.263
	37.	4	Less Allocation of Funds for Development and Sports Activities	
	38.	5	Non utilization of CCB Funds	0.920
	39.	6	Loss to government due to non auction of collection rights of taxes	-
	40.	7	Less Allocation of Funds for Development and Sports Activities	-
	41.	9	Non-Deposit of GPF,WF & GI Rs	0.025
	42.	13	Non Utilization of funds on sports activities.	0.240
UA No. 91	43.	2	Non utilization of CCB Funds	1.015
	44.	3	Unauthorized Used of CCB fund by the UC.	1.015
	45.	4	Less / Non Allocation of 25% of the Development Budget	1.163
	46.	5	Irregular Provision of Fund on Development Activities .	1.330
	47.	6	Non Utilization of funds on sports activities.	0.110
	48.	7	Less Allocation of Funds for Development and Sports Activities	
	49.	8	Irregular purchase of Machinery and equipment without approval of the austerity Committee.	0.068
	50.	10	Non payment of pension contribution.	0.205
	51.	11	Irregular Provision of Income Sources and Expenditure in Budget Allocation	-
	52.	12	Less Allocation of Funds for Development and Sports Activities	-
UA No. 91	53.	14	Misappropriation of Receipt .	0.194
	54.	16	Ambiguous Expenditure	0.437
	55.	17	Irregular payment of Arrear.	0.059

UA No.	Sr. No.	Para No.	Description	Amount
	56.	18	Irregular expenditure	0.040
	57.	19	Non Conducting of Internal Audit	-
	58.	20	Loss due to Non Levying of License Fee on Different Business Activities	
	59.	21	Default of Stock Taking	
	60.	22	Non-preparation of Budget & Monthly reports on prescribed format	
UA No. 92	61.	2	Non utilization of CCB Funds	0.405
	62.	3	Non Accountal into Stock Recovery.	0.166
	63.	4	Loss to Govt. Treasury Due to Non-Deduction of Income Tax and General Sales Tax	0.036
	64.	5	Irregular expenditure on Sport Festival and other events.	0.072
	65.	8	Less Allocation of Funds for Development and Sports Activities	
	66.	9	Irregular Provision of Income Sources and Expenditure in Budget Allocation	
	67.	11	Non payment of GPF, BF, and WF and over payment of Pay & Allowances.	0.104
	68.	12	Non utilization of funds on sports activities	0.105
	69.	13	Irregular Expenditure on purchase of Machinery and Equipment & and Contingent Paid Staff without approval of the austerity Committee.	0.092
	70.	14	Less / Non Allocation of 25% of the Development Budget	0.600
	71.	15	Non Conducting of Internal Audit	-
	72.	19	Default Of Stock Taking	-
UA No. 94	73.	1	Excess Expenditure than the Sanctioned Budget	0.121
	74.	4	Irregular expenditure on Sport Festival and other events.	0.166
	75.	5	Irregular expenditure on Purchase of RCC Pipe	0.237
	76.	9	Non Utilization of funds on sports activities.	0.234
	77.	10	Unjustified expenditure stationery.	0.052
	78.	13	Irregular expenditure on purchase of durable goods without sanction from austerity committee.	0.105
	79.	14	Irregular Expenditure on Repair of Office.	0.098
	80.	15	Loss to Govt. due to not deducting Shrinkage, Non Adjustment of available earth and due to excess rates.	0.013
UA No. 94	81.	16	Non utilization of CCB Funds	2.218
	82.	17	Unjustified expenditure on repair of furniture and Machinery.	0.094
	83.	19	Loss to government due to non auction of collection rights of	-

UA No.	Sr. No.	Para No.	Description	Amount
			taxes	
	84.	20	Un-justified expenditure on development projects.	0.058
	85.	21	Unjustified payment to Contingent Paid Staff.	0.072
	86.	23	Non-Deposit of GPF, WF & GI.	0.108
UA No. 95	87.	3	Loss to Govt. Treasury due to Non Deduction of Contractor's Share and Over Head Charges.	0.074
	88.	4	Loss to Govt. Treasury due to Misappropriation of Funds,	0.789
	89.	5	Loss to Govt. Treasury due to Non Submission of Income Tax and GST.	0.118
	90.	6	Loss to Govt. due to Doubtful Distribution of Cash Prizes,	0.037
	91.	7	Loss to Govt. due to Unjustified Billing for Sports Events,	0.038
	92.	8	Loss to Govt. due to Unjustified Expenditure for Refreshment,	0.032
	93.	9	Loss to Govt. due to Unjustified Expenditure under the Head of Hot & Cold	0.017
	94.	11	Loss to Govt. due to Fictitious Expenditure regarding Repair of Furniture	0.029
	95.	16	Last Audit Report, History Sheet Registers, Record of Enquiries, and thefts, Attendance Register, etc..	
	96.	12	Loss to Govt. due to Fictitious Expenditure regarding Purchase of Flower Plants	0.045
	97.	13	Loss to Govt. due to Showing Fictitious Expenditure Regarding Registers	0.027
	98.	14	Loss to Govt. due to Showing Fictitious Expenditure Regarding Electric items	0.061
	99.	15	Loss to Govt. Treasury due to Missing Assets,	0.115
UA No. 96	100.	2	Loss to Govt. Treasury due to Missing Assets,	0.083
	101.	4	Los to Govtn due to misappropriation in security forms	0.0110
	102.	5	Loss to Govt. Treasury due to Unjustified Expenditure under the Head of 'Repair of Building'	0.074
	103.	8	Loss to Govt. due to Doubtful Distribution of Cash Prizes,	0.020
	104.	9	Loss to Govt. due to Unjustified Billing for Sports Events,	0.066
	105.	11	Loss to Govt. due to Unjustified Expenditure under the Head of Hot & Cold	0.008
	106.	12	Loss to Govt. Treasury Due to Non-Deduction of Income Tax and General Sales Tax	0.033

Annex – B

Detail of budget and expenditure of UAs

(Amount in Rupees)

Sr. No.	Name of UAs	Nature of Expenditures	Original Grant	Supplementary Grant	Revised / Final Grant	Actual Expenditure	(+) Excess (-) Saving
1	UA No.91	Salary	6,317,663	-	6,317,663	5,597,449	-720,214
		Non-Salary	870,536	-	870,536	757,366	-113,170
		Sub Total	7,188,199	-	7,188,199	6,354,816	-833,383
		Development	3,344,688	-	3,344,688	3,043,666	-301,022
		Total	10,532,887	-	10,532,887	1,466,276	-9,066,611
2	UA No.92	Salary	4,992,770	-	4,992,770	4,793,060	-199,711
		Non-Salary	691,130	-	691,130	580,549	-110,581
		Sub Total	5,683,900	-	5,683,900	5,373,609	-310,292
		Development	2,203,760	-	2,203,760	1,718,933	-484,827
		Total	7,887,660	-	7,887,660	7,092,542	-795,119
3	UA No. 94	Salary	5,663,657	-	5,663,657	5,550,384	-113,273
		Non-Salary	1,509,610	-	1,509,610	1,162,399	-347,210
		Sub Total	7,173,267	-	7,173,267	6,712,783	-460,483
		Development	4,456,400	-	4,456,400	3,431,428	-1,024,972
		Total	11,629,667	-	11,629,667	10,144,211	-1,485,455
4	UA No.95	Salary	5,056,617	-	5,056,617	4,702,654	-353,963
		Non-Salary	736,711	-	736,711	567,267	-169,443
		Sub Total	5,793,327	-	5,793,327	5,269,921	-523,407
		Development	918,000	-	918,000	697,680	-220,320
		Total	6,711,327	-	6,711,327	5,967,601	-743,727

Sr. No.	Name of UAs	Nature of Expenditures	Original Grant	Supplementary Grant	Revised / Final Grant	Actual Expenditure	(+) Excess (-) Saving
5	UA No.96	Salary	2,327,423	-	2,327,423	2,071,406	-256,016
		Non-Salary	719,468	-	719,468	640,327	-79,141
		Sub Total	3,046,891	-	3,046,891	2,711,733	-335,158
		Development	1,041,337	-	1,041,337	916,377	-124,960
		Total	4,088,228	-	4,088,228	3,628,109	-460,118
6	UA No.61	Salary	1,844,851	-	1,844,851	1,734,160	-110,691
		Non-Salary	775,411	-	775,411	674,608	-100,803
		Sub Total	2,620,262	-	2,620,262	2,408,768	-211,495
		Development	1,980,895	-	1,980,895	1,862,041	-118,854
		Total	4,601,157	-	4,601,157	4,270,809	-330,348
7	UA No.62	Salary	6,277,064	-	6,277,064	6,025,982	-251,083
		Non-Salary	1,459,649	-	1,459,649	1,269,895	-189,754
		Sub Total	7,736,714	-	7,736,714	7,295,877	-440,837
		Development	3,916,085	-	3,916,085	3,563,638	-352,448
		Total	11,652,799	-	11,652,799	10,859,514	-793,285
8	UA No.63	Salary	2,981,695	-	2,981,695	2,832,610	-149,085
		Non-Salary	759,780	-	759,780	706,595	-53,185
		Sub Total	3,741,475	-	3,741,475	3,539,206	-202,269
		Development	3,412,480	-	3,412,480	3,002,982	-409,498
		Total	7,153,955	-	7,153,955	6,542,188	-611,767
9	UA No.64	Salary	6,831,415	-	6,831,415	6,216,587	-614,827
		Non-Salary	1,477,884	-	1,477,884	1,226,644	-251,240
		Sub Total	8,309,299	-	8,309,299	7,443,231	-866,068
		Development	969,000	-	969,000	852,720	-116,280

Sr. No.	Name of UAs	Nature of Expenditures	Original Grant	Supplementary Grant	Revised / Final Grant	Actual Expenditure	(+) Excess (-) Saving
		Total	9,278,299	-	9,278,299	8,295,951	-982,348
10	UA No.65	Salary	6,555,779	-	6,555,779	6,359,106	-196,673
		Non-Salary	1,231,560	-	1,231,560	1,083,773	-147,787
		Sub Total	7,787,339	-	7,787,339	7,442,878	-344,461
		Development	3,401,321	-	3,401,321	2,993,163	-408,159
		Total	11,188,660	-	11,188,660	10,436,041	-752,619
Grand Total		Salary	48,848,934	-	48,848,934	45,883,398	-2,965,536
		Non-Salary	10,231,739	-	10,231,739	8,669,423	-1,562,316
		Sub Total	59,080,673	-	59,080,673	54,552,821	-4,527,852
		Development	25,643,966	-	25,643,966	22,082,627	3,561,339
		Total	84,724,639	-	84,724,639	76,724,639	8,089,191

Annex – C
[Para 1.2.1.1]

Non-Production / Non Maintenance of Record – Rs15.629 Million
(Rupees in Million)

Sr. No.	Formation Name	Para No	Description	Amount
1	UC-61	11	Expenditure and receipts Statement, Development works Progress Report, CCB Projects, etc.	0
2	UC-62	9	Expenditure and receipts Statement, Development works Progress Report, CCB Projects, etc.	0
3	UC-63	7	Executed Development Project Detail.	1.021
4	UC-64	7	Executed Development Project Detail.	0.763
5	UC-65	10	Vouched accounts	10.086
6	UC-65	11	Reconciliation Receipt Statement.	0.113
7	UC-65	12	Budget & Monthly reports on prescribed format	0
8	UC-91	12	Unserviceable Stock Register, Works Register, Budget control Register, Receipt Book, etc.	0
9	UC-91	13	Reconciled Receipt Statement.	0.091
10	UC-91	15	Non Maintenance of Birth & Death Registers & Allied Record	0.6000
11	UC-92	6	Birth & Death Registers & Allied Record.	0.500
12	UC-92	10	Unserviceable Stock Register, Works Register, Budget control Register, Receipt Book, etc.	0
13	UC-92	17	Non-preparation of Budget & Monthly reports on prescribed format	0
14	UC-92	18	Reconciled Receipt Statement.	0.048
15	UC-94	7	Reconciled Receipt Statement.	0.104

Sr. No.	Formation Name	Para No	Description	Amount
16	UC-94	8	Budget & Monthly reports on prescribed format	0
17	UC-94	11	Security Refunded during Audit Period.	0.100
18	UC-96	3	Loss to Govt. due to misappropriation of funds development and contingencies	1.717
19	UC-96	6	Balances of Cash Book and Bank Statements, Record not maintained	0.486
20	UC-96	13	Receipt collection, Last Audit Report, History Sheet Registers, Record of Enquiries and Attendance Register.	0
Total				15.629

Annex – D
[Para 1.2.3.1]

Loss due to Bogus Distribution of Store Items – Rs1.064 Million

(Amount in rupees)

Sr. No.	Voucher No.	Inv. No./ Date	Name of Supplier	Size	Qty	Rate	Total Expenditure
1	14	210/07.08.08	Al-Data RCC Pipe Factory RYK	15" x 08"	12	2,000	24,000
2	15	211/08.08.08		15" x 08"	12	2,000	24,000
5	23	216/25.08.08		15" x 08"	12	2,000	24,000
4	30	.../21.09.08	Zamindara Iron Store	15" x 08"	6	2,000	12,000
6	31	.../25.09.08	KotSamaba	15" x 08"	4	2,000	8,000
7	42	.../11.11.08	Al-Data RCC Pipe	15" x 08"	10	2,000	20,000
8	44	.../11.11.08	Factory RYK	15" x 08"	12	2,000	12,000
	Total				68		124,000

Purchase of RCC Benches

Sr. No.	Voucher No.	Inv. No./ Date	Name of Supplier	Size	Qty	Rate	Total Expenditure
1	5	205/29.07.08	Al-Data RCC Pipe Factory RYK		17	1,400	23,800
2	6	204/01.08.08			17	1,400	23,800
5	22	213/25.08.08			3	1,400	4,200
4	24	214/26.08.08			16	1,400	22,400
6	39	72/30.10.08			17	1,400	23,800
7	43	.../11.11.08			17	1,400	23,800
	Total					87	

Purchase of Hand Pumps & PVC pipes

Sr. No.	Voucher No.	Inv. No./ Date	Name of Supplier	Size	Qty	Rate	Total Expenditure
1	12	.../06.08.08	Zamindara		10	2,400	24,000
2	13	.../07.08.08	Iron Store		10	2,400	24,000
5	21	.../24.08.08	KotSamaba		10	2,400	24,000
	Total				30		72,000

Purchase of RCC Pipes

Sr. No.	Voucher No.	Inv. No./ Date	Name of Supplier	Size	Qty	Rate	Total Expenditure
1	5	.../06.11.08	Asghar Pipe Factory R.Y.Khan	8" x18'	48	2,050	98,400
2	8	.../07.03.09		8" x18'	47	2,125	99,875
5	4	.../16.01.09		8" x 15'	50	1,984	99,200
	Total				145		297,475

Purchase of RCC Benches

Sr. No.	Voucher No.	Inv. No./ Date	Name of Supplier	Size	Qty	Rate	Total Expenditure
1	3	.../08.06.09	Asghar Pipe Factory		50	1,999	99,950
2	6	.../.....		R.Y.Khan		17	2,000
	Total				67		133,950

Purchase of Hand Pumps & PVC pipes

Sr. No.	Voucher No.	Inv. No./ Date	Name of Supplier	Size	Qty	Rate	Total Expenditure
1	1	.../08.10.08	Niaz Iron Store KotSamaba		18	1,150	31,500
2	4	.../17.04.09			37	1,160	65,500
3	6	.../14.11.08			28	1,170	49,850
4	7	.../18.07.08			56	1,170	99,960
5	7	.../27.06.09			38	1,180	68,000
	Total				177		314,810

G. Total

1,064,035

Annex – E

[Para 1.2.3.2]

Loss due to Non-Levying of Licensing Fees – Rs1.049 Million

(Rupees in million)

Formation Name	Para No	Description	
UC-61	10	Loss to Government Treasury Due to Non-levying of Licensing Fees on Different Businesses	-
UC-62	8	Loss to Government Treasury Due to Non-levying of Licensing Fees on Different Businesses	-
UC-65	3	Loss due to non-levying of licensing fee on various professions	-
UC-65	7	Loss to government due to non deposit of government fee	0.176
UC-92	16	Loss due to Non Levying of License Fee on Different Business Activities	-
UC-94	2	Loss due to non-levying of licensing fee on various professions	-
UC-94	22	Loss to government due to non deposit of government fee.	0.272
UC-95	1	Loss to Govt. Treasury due to Non-Levying Licensing Fees on different Businesses,	0.300
UC-96	1	Loss to Govt. Treasury due to Non-Levying Licensing Fees on different Businesses, (approximately).	0.300
G.Total			1.049